

Utah 2011

All state income tax
dollars fund education



Individual Income Tax TC-40 Forms & Instructions

WHEN?

DO YOU WANT YOUR REFUND?



Later

Sooner

The slow economy has forced us to do more electronically. When it comes to taxes, nothing beats electronic filing.

E-file and you're done!

- ✔ Electronic returns hit our system and update your account without any handling at all.
- ✔ Electronic filing catches mistakes, ensuring your return is filed right the first time.
- ✔ If you owe taxes, you can wait to pay until April 15, no matter how early you file your return.
- ✔ If you're getting a refund, we will start processing it as soon as you or your tax preparer hits *Send*.

Still want to file paper? Are you sure?

- ✔ Each paper return must be removed from the envelope, sorted, examined, and keyed in by hand.
- ✔ If you make even a simple mistake on a paper return, it will go into our "error file" and wait for a specialist to fix it. This happens to thousands of paper returns each year, adding several more weeks of processing time.
- ✔ If we can't figure out how to fix your return, one of our agents will have to contact you. If you have made a payment, we will deposit your check but it will not credit against your return until the issue is resolved.
- ✔ If you are waiting for a refund, we cannot issue it until your paper return has been manually processed and posted to your account.

To learn more, go to

taxexpress.utah.gov

Your one-stop shop for everything you need to file electronically.



Cover photo by Randolph Prawitt

Manage your account online. *It's quick, easy & FREE!*

One of the ways you can e-file is through our new online application. E-filing is just one benefit of this service. After a one-time sign-up,* you will be able to access your account and:

- File and amend tax returns.
- Make payments, or schedule future payments.
- Check the status of your refund.
- Check balances and view your account history.
- Update your account information, such as your address.
- Request payment plans and waivers of penalties & interest.
- Much more!


taxexpress.utah.gov

To register,* go to taxexpress.utah.gov.

**You will need your Federal Adjusted Gross Income from your last Utah income tax return (line 4 of the 2010 return) to use as your PIN. You only need to register once.*

You can file electronically yourself or through a tax practitioner or accountant. Check it out at incometax.utah.gov.

Processing Your Utah Paper Return

Filing electronically is faster, with fewer errors and quicker refunds. Paper returns must be manually processed. If filing a paper return, please follow these guidelines.

- Use black or dark blue ink only. Do not use felt tip pen.
- Enter only whole dollar amounts on all forms - no cents.
- If a line or box does not apply to you, leave it blank.
- Do not use dollar signs, commas, or parenthesis.
- Sign and mail the original return - keep a copy for your records.
- If entering a loss, use a minus sign in front of the number.

Get Utah Forms

Online at tax.utah.gov/forms

Fill-in forms are available.

Automated forms ordering:

801-297-6700 in the Salt Lake area

800-662-4335 ext. 6700 outside the Salt Lake area

References

UC: Utah Code, available at le.utah.gov

IRC: Internal Revenue Code available at law.cornell.edu/uscode/26

Web instructions and examples: incometax.utah.gov

Employee Verification for Employers

Employers can help prevent identity theft by verifying the social security numbers of job applicants. E-Verify is a free service of the U.S. Department of Homeland Security that verifies employment eligibility through the Internet. Employers can use E-Verify at www.dhs.gov/E-Verify.

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at 801-297-3811 or Telecommunications Device for the Deaf 801-297-2020. Please allow three working days for a response.

Customer Service

Hours: Monday - Friday, 8:00 a.m. to 5:00 p.m.

taxmaster@utah.gov

801-297-2200 in the Salt Lake area

800-662-4335 outside the Salt Lake area

Ogden, 2540 Washington Blvd., 6th Floor

Provo, 150 E Center St. #1300

Salt Lake City, 210 N 1950 W

Hurricane, 100 S 5300 W

Tax Commission Mailing Addresses

Use the following address for mailing your Utah tax return:

REFUND RETURNS

Utah State Tax Commission

210 North 1950 West

Salt Lake City, Utah 84134-0260

ALL OTHER RETURNS (including PAYMENTS)

Utah State Tax Commission

210 North 1950 West

Salt Lake City, Utah 84134-0266

Utah Taxpayer Advocate Service

The Taxpayer Advocate Service assists taxpayers who have made multiple unsuccessful attempts to resolve concerns with the Tax Commission. This service helps resolve problems when normal departmental processes break down, identifies why the problem occurred and suggests remedies to stop the problem from recurring. See specific details at tax.utah.gov/contact or contact us to find out if you qualify for this assistance at 801-297-7562, toll free at 800-662-4335, ext. 7562, or by email at taxpayeradvocate@utah.gov.

The Taxpayer Advocate Service should not be used to bypass normal methods for resolving disputes or issues.

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TC-40 - General Instructions

What's New

- **Recycling Market Development Zone Credit.** The Legislature has reinstated this credit for the period July 1, 2010 through December 31, 2011. See page 17.
- **Credit for Machinery and Equipment Used to Conduct Research.** This credit expired December 31, 2010. However, there is a carryover provision for excess credits from prior years. See page 17.
- **Combat Related Death Credit.** This new credit applies to service members killed in or as a result of serving in a combat zone. See page 18.
- **Voluntary Contribution.** You may make a voluntary contribution to the canine body armor account. See page 8.

Volunteer Income Tax Assistance (VITA)

VITA volunteers provide free tax preparation service to low-income and elderly taxpayers. Some VITA sites can file electronically. Call 2-1-1 to find the closest VITA site.

Federal Earned Income Tax Credit (EITC)

The federal earned income tax credit is a refundable federal (not Utah) tax credit for certain people who work and have earned income. The credit can mean a larger refund or a reduction in your federal tax.

Check the IRS website at www.irs.gov/individuals/article/0,,id=130102,00.html, or call the IRS at 1-800-829-1040 to see if you qualify.

Who Must File

1. Every Utah resident or part-year resident who must file a federal income tax return;
2. Every nonresident with income from Utah sources who must file a federal return; and
3. Taxpayers wanting a refund of any income tax overpaid.

If you must file a Utah return, first complete your federal return, even if you don't have to file with the IRS. You need the federal return information to complete your Utah return.

Income Tax Exemption: You may be exempt from Utah individual income tax if your federal adjusted gross income is less than the sum of your federal standard deduction and federal personal exemptions amount for the taxable year. See instructions for line 21 on page 6.

Nonresident Filing Exemption: A nonresident whose only Utah source income is from a partnership or S corporation (or other pass-through entity) and who had Utah income tax withheld by the partnership, S corporation or other pass-through entity on the Utah income, and does not seek to claim a Utah tax credit, is not required to file a Utah return.

When to File and Pay

You must file your return and pay any income tax due:

1. By April 17, 2012, if you file on a 2011 calendar year basis (tax year ends December 31, 2011); or
2. By the 15th day of the fourth month after the fiscal year ends, if you file on a fiscal year basis. If the due date falls on a Saturday, Sunday or legal holiday, the due date is the next business day.

All Utah income taxes for the tax year must be paid by the due date. If your return is not filed on time or all income tax due is not paid by the due date, you may be subject to penalties and interest. (See Penalties and Interest instructions on page 3.)

Utah does not require quarterly estimated tax payments. You can prepay at any time by sending your payment with form TC-546, *Individual Income Tax Prepayment Coupon*, or by paying online at taxexpress.utah.gov. See additional instructions below.

Extension of Time to File

TIP There is **NO** extension of time to pay your taxes – only to file your tax return.

You automatically get an extension of up to six months to file your return. Utah does not have an extension form. However, penalties will be assessed if you have not met the prepayment requirements by the original due date (April 17th) (see next paragraph). See Penalties and Interest instructions on page 3. All extension returns must be filed by October 15, 2012.

Prepayment Requirements for Filing Extension

You must prepay by April 17, 2012:

- 90% of your 2011 tax due (TC-40 line 27 plus line 30);
- 100% of your 2010 Utah tax liability (line 27 plus line 30 of your 2010 Utah return); or
- 90% of your 2011 tax due if you did not have a tax liability in 2010 or if this is your first year filing.

You may prepay through withholding (W-2, TC-675R, 1099-R, etc.), payments applied from previous year refunds, tax credits and credit carryovers, or payments made by the tax due date using form TC-546, *Individual Income Tax Prepayment Coupon*, or online at taxexpress.utah.gov. Interest is assessed on unpaid tax from the original filing due date until the tax is paid in full. Penalties may also apply.

Where to File

You can file and pay your Utah taxes electronically at taxexpress.utah.gov.

If filing on paper, mail your return and payment (with the TC-547, *Individual Income Tax Return Payment Coupon*) to the payment mailing address shown on page 1.

What to Attach and What to Keep

Include the following with your TC-40 and also keep a copy with your tax records.

- **Utah Schedules:** Attach all applicable schedules (TC-40A, TC-40B, TC-40C, TC-40S, and TC-40W).
- **Other Adjustments:** Attach an explanation for any equitable adjustment entered on TC-40A, Part 1, code 69 or Part 2, code 79.
- **Other Forms:** Attach a copy of federal form 8379 to the front of your joint Utah return if claiming injured spouse provisions and a joint refund is expected to be applied (offset) to a past-due Utah tax obligation of the other spouse. Also, include a Utah TC-40LIS if you are a building project owner of a low-income housing unit.
- **Tax Due:** If you have an amount due on the return, submit form TC-547, *Individual Income Tax Return Payment Coupon*, and your check or money order along with the return.

Withholding Forms: Do not attach forms W-2, 1099-R, 1099-MISC, Utah Schedule K-1, etc., or form TC-675R (showing mineral withholding tax). Withholding tax information must be entered on TC-40W which is submitted with your return. Keep all withholding forms with your tax records

for future reference. If you do not complete the TC-40W with all required information, processing of your return may be delayed and your withholding credit may be disallowed.

Do not send a copy of your federal return, credit schedules (other than Utah schedules TC-40A, TC-40B, TC-40C, TC-40S and/or TC-40W, if applicable), worksheets, or other documentation with your Utah return. Keep these, along with any receipts, to support entries reported on your return. **You may have to provide this information later to verify entries on your Utah return.**

Record Keeping and Documentation

Keep copies of any receipts, state forms, worksheets, credit authorization forms, and other documentation to support any income, deduction, exemption, and credit you have reported. **You may be asked to provide this information later to verify entries on your Utah return.**

Rounding Off to Whole Dollars

Round off cents to the nearest whole dollar. Round down if under 50 cents; round up if 50 cents and above. **Do not enter cents anywhere on the return.**

Penalties

Utah law (UC §59-1-401) provides penalties for not filing tax returns by the due date, not paying tax due on time, not making sufficient prepayment on extension returns, and not filing information returns or supporting schedules. Details of these penalties, along with additional penalties, are at tax.utah.gov/billing/penalties-interest and in Pub 58, *Utah Interest and Penalties* at tax.utah.gov/forms. You may calculate penalties by using the online Penalty and Interest Calculator at taxexpress.utah.gov.

Interest (In addition to penalties due)

Interest is assessed on underpayments from the due date until the liability is paid in full. The interest rate for 2012 is **2%**. Use the online Penalty and Interest Calculator at taxexpress.utah.gov or follow the instructions in Pub 58, *Utah Interest and Penalties*, available at tax.utah.gov/forms to help you.

Domicile Defined

Domicile is the place where an individual has a permanent home and where he or she intends to return after being absent. It is the place where an individual has voluntarily fixed his habitation, not for a special or temporary purpose, but with the intent of making a permanent home. A domicile, once established, is not lost until all of the following three conditions are met: (1) a specific intent to abandon the former domicile; (2) the actual physical presence in a new domicile; and (3) the intent to remain in the new domicile permanently.

See Tax Commission rule R865-91-2 at tax.utah.gov/commission/rules for more information.

Resident Defined

A Utah resident is an individual who:

1. Is domiciled in Utah for the entire year, even if temporarily outside of Utah for an extended period of time;
2. Is domiciled in Utah for any period of time during the taxable year, but only for the duration of that period;
3. Even though domiciled outside Utah, maintains a place of abode in Utah and spends 183 or more days of the taxable year in Utah. In determining whether an individual spends 183 or more days in Utah, a day means a day in which the individual spends more time in Utah than in any other state.

These rules do not apply to military personnel or their spouses who are in Utah on military assignment, unless they are Utah residents.

All income received during the period of Utah residency is taxable in Utah, regardless of where that income is earned, unless specifically exempted.

Part-Year Resident Defined

A part-year resident is an individual who is a Utah resident for part of the year and a nonresident for part of the year. All income received during the period of Utah residency is taxable in Utah, regardless of where that income is earned, unless specifically exempted. Income from Utah sources is taxable in Utah during the period of nonresidency.

Nonresident Defined

A nonresident individual is one who was not domiciled in Utah or was in Utah for temporary purposes for less than 183 days during the taxable year or does not maintain a place of abode in Utah. Income received by a nonresident from Utah sources is taxable in Utah. In determining whether an individual spends 183 or more days in Utah, a day means a day in which the individual spends more time in Utah than in any other state.

Deceased Taxpayer Return

A return must be filed for a deceased individual who would have been required to file an income tax return. The personal representative, executor, administrator, legal representative, or survivor must sign and file the final return and any other returns still due. Persons claiming a refund on behalf of the deceased, other than a surviving spouse, must attach form TC-131, *Statement of Person Claiming Refund Due a Deceased Taxpayer*, to the front of the return. See pages 5 and 10 for additional instructions for deceased taxpayers.

Military Personnel

1. Residents: Utah residents in the military do not lose their Utah residency or domicile solely by being absent due to military orders. They must file a Utah income tax return on all income, regardless of the source. If tax must be paid to another state on nonmilitary income, a credit may be allowed for the tax paid to the other state. If claiming this credit, complete and attach form TC-40S, *Credit for Income Tax Paid to Another State*.
2. Nonresidents: Nonresidents stationed in Utah solely due to military orders are not subject to Utah tax on their military pay. However, nonresident military personnel residing in Utah and receiving income from Utah sources (other than active duty military pay) must file a Utah income tax return and pay any tax due on that other income. See instructions on page 13 and Pub 57, *Military Personnel Instructions*.
3. Married Couples: The nonresident spouse of a nonresident active military service member may be exempt from Utah tax on income received in Utah if certain conditions are met. See page 13 for further details.

If one spouse is a full-year Utah resident and the other spouse is a full-year nonresident, the couple may file separate Utah tax returns, even though they filed a joint federal tax return. See Special Instructions for Married Couples on page 4 and Pub 49, *2011 Special Instructions for Married Couples*.

Special Instructions for Married Couples



Pub 49 - Special instructions could apply when one spouse is a full-year resident and the other is a full-year nonresident - tax.utah.gov/forms

To file using Special Instructions for Married Couples, one spouse must be a full-year Utah resident and the other spouse must be a full-year nonresident. If either spouse is a part-year resident, they cannot file using these Special Instructions.

Couples who qualify to use the Special Instructions in Pub 49 may file a federal return as married filing joint and their Utah returns as married filing separate. Couples who do not qualify to use the Special Instructions must file the Utah return using the same filing status as on their federal return.

Native Americans

Native Americans who earn income in Utah must file a Utah tax return.

- Enrolled members of a Native American tribe or nation in Utah, who live and work on the reservation where they are enrolled, are exempt from Utah income tax on income earned on the reservation. See instructions on page 13.
- Enrolled members of the Ute Tribe who work on the Uintah and Ouray Reservation and live on land removed from that reservation under Hagen vs. Utah (510 U.S. 399 (1994)) are exempt from Utah income tax on income earned on the reservation. See instructions on page 13.

See details at incometax.utah.gov/subtractions/native-american.

Students

1. **Residents:** A Utah resident who is a student at a non-Utah school (full-time or part-time) must file a Utah return and pay tax on all income, regardless of the source. If income tax must be paid to another state on income also taxed by Utah, a credit may be allowed for tax paid to the other state. To claim the credit, complete and attach form TC-40S, *Credit for Income Tax Paid to Another State*. Do not send a copy of the other state's return with your Utah return. Keep the other state's return and all related documents with your records.
2. **Nonresidents:** A nonresident student attending a Utah school must file a Utah income tax return and pay Utah tax on wages, rental income, business income, etc., earned or received from Utah sources.

Injured Spouse

If your spouse had outstanding Utah tax liabilities with the Tax Commission before your marriage, any refund on a joint return may be used to pay that liability. You may be able to claim part or all of a refund under the injured spouse provisions.

If another state or federal agency or other entity claimed your refund to pay debt owed them, you must contact that agency or entity directly.

Go to tax.utah.gov/extension/innocent for more information.

Innocent Spouse

If your spouse did not report income or claimed false deductions or credits and you did not receive any benefit, you may be entitled to relief from the tax liability. See details at tax.utah.gov/extension/innocent.

Amended Return

To amend a previously filed return, use the tax forms and instructions for the year you are amending. You can get prior year forms and instructions at tax.utah.gov/forms.

Amend your return if you discover an error on your Utah or federal return after it has been filed, or your federal return is audited or adjusted by the IRS and the audit or adjustment affects your Utah return. You must amend your Utah return within 90 days of the IRS's final determination. Contact the Tax Commission if you are unsure whether or not your Utah taxes are affected by an audit or adjustment.

To qualify for a refund or credit, an amended return must be filed within three years after the original return was due. A return filed before the due date is considered filed on the due date. If an amended return must be filed based on changes made by the IRS, you must file your claim for refund or credit within two years after the Utah amended return had to be filed.

How to Amend a 2011 Utah Individual Income Tax Return

- A. On the top of TC-40, page 1, in the "Amended Return" box, enter the code number that best corresponds to your **Reason For Amending**. See codes below.

Reason-for-Amending Codes (enter on return)

- 1 You filed an amended federal return with the IRS. Attach a copy of your amended federal return, form 1040X. (If amending for a net operating loss, do not use code 1, use code 4 - see below.)
 - 2 You made an error on your Utah return. Attach an explanation of the error.
 - 3 Your federal return was changed by an IRS audit or adjustment and it affects your Utah return. Attach a copy of the IRS adjustment.
 - 4 You had a net operating loss. Utah treats net operating losses the same as the federal return. If any portion of your amended return is from a net operating loss carryback, use reason 4 and complete an income tax return for each year you are amending. Attach a copy of your amended federal return.
 - 5 Other. Attach an explanation to your return.
- B. Enter the corrected figures on the return and/or schedules.
 - C. Enter all other amounts as shown on your original return. If you received a refund on your original return, enter the amount of the previous refund on line 29 of the 2011 amended return. If you paid with the original return or made subsequent tax payments before the amended return is filed, enter the total previous payments on line 37 of the 2011 amended return. Contributions on line 28 cannot be changed after the original return is filed.
 - D. Submit the amended return with all schedules, including copies of those schedules that did not change from the original filing.
 - E. **Do not submit a copy of your original return with your amended return.**

Fiscal Year End Date

If you file your return on a fiscal year basis (a 12-month period ending on the last day of any month except December), enter your fiscal year-end date. Enter the two-digit month and the two-digit year, e.g., 06/11 for June 2011.

You must use the tax forms for the year in which your fiscal year begins. For example, if your fiscal year is July 1, 2010 through June 30, 2011, you must use the 2010 Utah return to file for that fiscal year.

See specific fiscal year instructions at incometax.utah.gov/topics/fiscal-year-filing.

If you are a calendar year filer (your tax year ends on December 31st, like most taxpayers), leave this field blank.

Amended Return

If you are amending a previously filed return, enter the code at the top of the TC-40 where indicated. See amended return instructions on page 4. If this return is not an amended return, leave this field blank.

Federal Form 8886

If you filed federal form 8886, *Reportable Transaction Disclosure Statement*, with the IRS, enter an "X" in the box at the top right of your TC-40 where indicated.

Name, Address, Social Security Number

Your social security number(s) and name(s) must match your social security card(s). Print your social security number(s), name(s), mailing address, and 10-digit telephone number, in the spaces provided. If filing married jointly or separately, enter the spouse's name and social security number also. Enter social security numbers in the same order your names appear on the form.

SOCIAL SECURITY NUMBER DISCLOSURE

Everyone filing a Utah individual income tax return must provide his or her social security number according to Utah law. The social security number is used as the account number on the State's system. All information on the income tax return is confidential and protected from unauthorized disclosure by federal and state laws.

ZIP CODE

Enter your Zip Code with the "plus four" at the end, without a hyphen.

FOREIGN ADDRESS

If your address is in a foreign country, enter the mailing address where indicated. Enter the foreign city, state/province and postal code in the city field. Abbreviate if necessary. Leave the State and Zip Code fields blank. Enter only the foreign country name in the "Foreign country" field. This is a Postal Service requirement.

DECEASED TAXPAYER

If you are filing for a taxpayer who died, enter the deceased individual's name and social security number and your mailing address and telephone number. Enter an "X" in the appropriate box if the taxpayer or spouse died in 2011 or 2012. See additional instructions on pages 3 and 10.

1. Filing Status

If you filed a joint federal return, you must file a joint Utah return. (If one spouse is a full-year Utah resident and the other spouse is a full-year nonresident, see instructions on

page 4 or Pub 49, *2011 Special Instructions for Married Couples Where One Spouse is a Utah Nonresident at tax.utah.gov/forms* for the code to enter on line 1.)

Enter the code that matches the filing status on your federal return:

1040 and 1040A, lines 1 through 5

1040EZ, no federal filing status listed. Select filing status code 1 or 2, whichever applies.

2. Exemptions

TIP On lines 2a through 2c, enter the same number of exemptions claimed on your federal return.

2a. Enter "1" if you claim yourself. Enter "0" if someone else, such as a parent, is claiming you as their dependent on their federal return. Enter "0" if you checked "You" on line 5 of your 1040EZ.

2b. Enter "1" if you claim your spouse as an exemption on your federal return. Enter "0" if someone else, such as a parent, is claiming your spouse as their dependent on their federal return. Enter "0" if you checked "Spouse" on line 5 of your 1040EZ.

2c. Enter the number of dependents you are claiming on line 6c of the federal return 1040 or 1040A.

2d. Add all exemptions on lines 2a through 2c and enter the total.

3. Election Campaign Fund

(UC §59-10-1311)

If your Utah income tax liability on line 27 plus line 30 is \$2 or more (\$4 if married filing jointly), you may contribute \$2 to the campaign fund for any of the qualified parties listed on the return. If this is a joint return, your spouse may also contribute \$2 to the party of his or her choice. This will not reduce your refund or increase the tax amount you owe.

4. Federal Adjusted Gross Income

Enter your federal adjusted gross income (FAGI) from your federal return:

1040, line 37

1040NR, line 36

1040A, line 21

1040NR-EZ, line 10

1040EZ, line 4

Nonresidents and part-year residents: Enter the full amount of your federal adjusted gross income from your federal return (as noted above), not just your Utah income.

5. Additions to Income

The following additions to income are entered on TC-40A, Part 1. Enter the sum of all additions to income on line 5 of TC-40.

- Lump Sum Distribution
- Medical Care Savings Account (MSA) Addback
- Utah Educational Savings Plan (UESP) 529 Plan Addback
- Reimbursed Adoption Expenses Addback
- Child's Income Excluded from Parent's Return
- Municipal Bond Interest
- Untaxed Income of a Resident Trust
- Untaxed Income of a Nonresident Trust
- Equitable Adjustments

See instructions for TC-40A, Part 1, and an explanation of each addition to income beginning on page 12 of these instructions.

6. Total Income

Add line 4 and line 5.

7. State Tax Refund Included on Federal Form 1040

(UC §59-10-114(2)(c))

If you itemized your deductions on your 2010 federal form 1040, enter the amount reported on your 2011 federal form 1040, line 10. Otherwise leave this line blank.

8. Subtractions from Income

The following subtractions from income are entered on TC-40A, Part 2. Enter the sum of all subtractions from income on line 8 of TC-40.

- Interest from U. S. Government Obligations
- Native American Income
- Railroad Retirement Income
- Equitable Adjustments
- Nonresident Active Duty Military Pay
- State Tax Refund Distributed to Beneficiary of Trust
- Nonresident Military Spouse Income

See instructions for TC-40A, Part 2, and an explanation of each subtraction from income beginning on page 13 of these instructions.

9. Utah Taxable Income (Loss)

Subtract the total of lines 7 and 8 from line 6. This amount is used to calculate the tax on line 10.

10. Utah Tax Calculation

Multiply the Utah taxable income on line 9 by 5% (.05) and enter the result on line 10. If the result is zero or less, enter "0."

Taxpayer Tax Credit (lines 11 - 20)

(UC §59-10-1018)

You may be allowed a credit against your Utah tax based on the total of your Utah exemptions and adjusted federal itemized deductions or standard deduction. The credit phases out for incomes over a specific amount, based on filing status.

11. Exemption Calculation

(UC §59-10-1018(2)(b)(i))

The Utah personal exemption is \$2,775 multiplied by the number of exemptions claimed in box 2d.

12. Federal Standard or Itemized Deductions

Enter the amount of your federal standard or itemized deductions, whichever you claimed on your federal return.

Itemized Deductions: If you itemized your deductions on your federal return, enter that same amount on line 12. This amount is found on federal form:

1040, line 40 **1040NR**, line 38 **1040NR-EZ**, line 11

Standard Deduction: If you used the standard deduction on your federal return, enter that same amount on line 12. This amount is found on federal form:

1040, line 40 **1040A**, line 24

1040EZ, if you checked either box on line 5 of federal form 1040EZ, enter the amount from line E of the worksheet on the back of form 1040EZ. If you are single and did not check a box on line 5, enter \$5,800. If you are married filing joint and did not check a box on line 5, enter \$11,600.

13. Total Exemptions and Standard/Itemized Deductions

Add line 11 and line 12.

14. State Income Tax Deducted on 2011 Federal Schedule A

TIP If you did not itemize your deductions on federal form 1040 Schedule A, leave this line blank.

If you claimed any state and local income tax paid as an itemized deduction on federal form 1040, Schedule A, line 5, enter that amount on line 14.

Nonresident Aliens: If you claimed any state or local tax paid as a itemized deduction, enter the amount from your federal form 1040NR, Schedule A, line 1, or the amount deducted as itemized deductions on federal form 1040NR-EZ, line 11.

15. Total Exemptions and Federal Deductions

Subtract line 14 from line 13.

16. Initial Credit Before Phase-out

Multiply line 15 by 6% (.06).

17. Base Phase-out Amount

Enter the following base phase-out amount determined by your filing status shown on line 1.

Filing Status	Base Amount
1 - Single	\$12,720
2 - Married filing jointly	\$25,440
3 - Married filing separately	\$12,720
4 - Head of household	\$19,080
5 - Qualifying widow(er)	\$25,440

18. Income Subject to Phase-out

Subtract line 17 (the base phase-out) from line 9 (Utah taxable income). If the result is zero or less, enter "0."

19. Phase-out Amount

Multiply line 18 by 1.3% (.013). This is the credit phase-out amount.

20. Taxpayer Tax Credit

Subtract the phase-out amount on line 19 from the initial credit on line 16. If the result is zero or less, enter "0."

21. Qualified Exempt Taxpayers

If your federal adjusted gross income is less than or equal to the sum of your federal exemption amount and your federal standard deduction you are exempt from Utah income tax. For this purpose, the federal standard deduction **does not** include the extra deductions for age, blindness, sales tax on new vehicle purchase, or disaster loss.

Complete the worksheet on page 7 to see if you qualify.

22. Utah Income Tax

Subtract the taxpayer tax credit on line 20 from the tax calculated on line 10. If the result is zero or less, enter "0."

If you qualified as exempt from Utah tax (see worksheet for line 21 on page 7) and checked the box on line 21, enter "0."

Qualified Exempt Taxpayer Worksheet for Line 21

1. Enter the federal adjusted gross income from: 1) _____
1040, line 37 **1040NR**, line 36
1040A, line 21 **1040NR-EZ**, line 10
1040EZ, line 4
2. Enter your standard deduction. If your standard deduction was limited on your federal return, enter the amount allowed. Federal 1040NR and 1040NR-EZ filers, enter "0." 2) _____
 - a. **Single**: Enter \$5,800 (if you filed federal form 1040EZ and checked the box on line 5, enter the amount from line E on back of your 1040EZ form)
 - b. **Head of Household**: Enter \$8,500
 - c. **Married filing joint**: Enter \$11,600 (if you filed federal form 1040EZ and checked either box on line 5, enter the amount from line E on back of your 1040EZ form)
 - d. **Married filing separate**: If your spouse did not itemize, enter \$5,800. If your spouse itemized, enter "0."
 - e. **Qualifying widow(er)**: Enter \$11,600
3. Enter your exemption amount from: 3) _____
1040, line 42 **1040NR**, line 40
1040A, line 26 **1040NR-EZ**, line 13
1040EZ, if you checked either box on line 5, enter the amount from line F on back of your 1040EZ form. If you are single and did not check a box on line 5, enter \$3,700. If you are married filing jointly and did not check a box on line 5, enter \$7,400.
4. Add lines 2 and 3 4) _____
5. Subtract line 4 from line 1. If the amount is less than zero, enter "0." 5) _____

If the **amount on line 5 of this worksheet is more than zero**, leave the box on TC-40, line 21 blank and go to line 22.

If the **amount on line 5 of this worksheet is zero**, you are exempt from Utah income tax. Enter "X" in the box on TC-40, line 21 and enter "0" on line 22. Then complete the balance of the return.

23. Apportionable Nonrefundable Credits

TIP Apportionable nonrefundable credits can reduce your income tax to zero, but cannot result in a refund.

The following apportionable nonrefundable credits are entered on TC-40A, Part 3. Enter the sum of all apportionable nonrefundable credits on line 23 of TC-40.

- Capital Gain Transactions Credit
- Retirement Tax Credit
- Utah Educational Savings Plan (UESP) 529 Plan Credit
- Medical Care Savings Account (MSA) Credit
- Health Benefit Plan Credit
- Qualifying Solar Project Credit

See instructions for TC-40A, Part 3, and an explanation of each apportionable nonrefundable credit beginning on page 14 of these instructions.

24. Subtract line 23 from line 22

Apportionable nonrefundable credits cannot exceed the tax liability on the return. If the total of the credits shown on line 23 is more than or equal to the tax on line 22, enter "0."

FULL-YEAR RESIDENT - Enter the tax from line 24 on TC-40, page 2, line 25, then complete the rest of the return.

NON OR PART-YEAR RESIDENT – Enter the tax from line 24 on TC-40B, *Non or Part-year Resident Schedule*, line 36. Complete TC-40B, enter the tax from TC-40B, line 37 on TC-40, page 2, line 25, then complete the rest of the return.

See detailed instructions for the TC-40B, *Non and Part-year Resident Schedule* on page 20.

25. Enter Tax

Full-year residents: Enter the tax from line 24.

Non or part-year residents: Enter the tax from line 37 of TC-40B.

26. Nonapportionable Nonrefundable Credits

TIP Nonapportionable nonrefundable credits can reduce your income tax to zero, but cannot result in a refund.

The following nonapportionable nonrefundable credits are entered on TC-40A, Part 4. Enter the sum of all nonapportionable nonrefundable credits on line 26 of TC-40.

- At-Home Parent Tax Credit
- Qualified Sheltered Workshop Cash Contribution Credit
- Clean Fuel Vehicle Credit
- Historic Preservation Credit
- Enterprise Zone Credit
- Low-Income Housing Credit
- Recycling Market Development Zone Credit
- Credit for Increasing Research Activities in Utah
- Carryover Credit for Machinery and Equipment Used to Conduct Research
- Credit for Income Taxes Paid to Another State
- Live Organ Donation Expenses Credit
- Renewable Residential Energy Systems Credit
- Combat Related Death Credit

See instructions for TC-40A, Part 4, and an explanation of each nonapportionable nonrefundable credit beginning on page 16 of these instructions.

27. Subtract Line 26 from Line 25

Nonapportionable nonrefundable credits cannot exceed your tax liability. If the total credits on line 26 is more than or equal to the tax on line 25, enter "0."

28. Contributions

TIP You may contribute to any of the following approved causes. Contributions will add to your tax due or reduce your refund. Once made, you cannot change a contribution on an amended return.

Write the **code and amount** of each contribution on lines 28a through 28d. Enter the sum on line 28. Each contribution is explained below.

Codes for Contributions

- | | |
|-----------|--|
| 01 | Utah Nongame Wildlife Account |
| 02 | Pamela Atkinson Homeless Account |
| 03 | Kurt Oscarson Children's Organ Transplant Account |
| 05 | School District and Nonprofit School District Foundation |
| 09 | Cat and Dog Community Spay and Neuter Program |
| 10 | Methamphetamine Housing Reconstruct. & Rehab. Fund |
| 11 | Canine Body Armor Account |

(01) Utah Nongame Wildlife Account

(UC §59-10-1305)

Contribute \$1 or more to help fund preservation, protection, perpetuation, and enhancement of nongame wildlife species that are protected, endangered or threatened with extinction. Contact the Utah Division of Wildlife Resources, 1594 W North Temple, Suite 2110, SLC, UT 84116, 801-538-4853 for more information.

(02) Pamela Atkinson Homeless Account

(UC §59-10-1306)

Contribute \$1 or more to help fund services and programs to help Utahns become self-sufficient. Contact the Governor's Office of Economic Development, 324 S State St., Suite 500,

SLC, UT 84111, 801-538-8650 or go to housing.utah.gov/scso/pahtf.

(03) Kurt Oscarson Children's Organ Transplant Account
(UC §59-10-1308)

Contribute \$1 or more to provide financial help to the families of children needing an organ transplant. For information, contact the representative for the Department of Health, 7247 S Santa Maria Circle, West Jordan, UT 84084, 801-717-6241 or 801-566-5356.

(05) School District and Nonprofit School District Foundation (UC §59-10-1307)

Contribute \$1 or more to help fund private, nonprofit school district foundations established to promote: (1) partnership activities between schools and communities; (2) charitable giving activities to specific educational programs; and (3) opportunities for scientific, educational, literary, and improvement objectives. The contribution goes to the school district if there is no nonprofit foundation. Enter a code for the school district/foundation (from the list below) in the **SCHOOL DIST. CODE** box to the right of the amount.

School District Codes for "SCHOOL DIST. CODE" box			
Code	Code	Code	Code
01 Alpine	11 Grand	21 Nebo	31 Sevier
02 Beaver	12 Granite	22 N. Sanpete	32 S. Sanpete
03 Box Elder	13 Iron	23 N. Summit	33 S. Summit
04 Cache	14 Jordan	24 Ogden	34 Tintic
05 Carbon	15 Juab	25 Park City	35 Tooele
06 Daggett	16 Kane	26 Piute	36 Uintah
07 Davis	17 Logan	27 Provo	37 Wasatch
08 Duchesne	18 Millard	28 Rich	38 Washington
09 Emery	19 Morgan	29 Salt Lake	39 Wayne
10 Garfield	20 Murray	30 San Juan	40 Weber
41 Utah Assistive Technology	42 Canyons		

(09) Cat and Dog Community Spay and Neuter Program
(UC §59-10-1310)

Contribute \$1 or more to help fund exempt organizations and city or county animal shelters where licensed veterinarians spay and neuter cats and dogs owned by low-income persons. For information, contact the Utah Department of Agriculture, 350 N Redwood Rd., PO Box 146500, SLC, UT 84114-6500, 801-538-7165.

(10) Methamphetamine Housing Reconstruction and Rehabilitation Fund
(UC §59-10-1314)

Contribute \$1 or more to fund a qualified housing organization that reconstructs or rehabilitates residences that have been contaminated by methamphetamine, or purchases property upon which a residence contaminated by methamphetamine is reconstructed or rehabilitated. For information, contact the Division of Housing and Community Development, 324 S State St, Suite 500, SLC, UT 84111, 801-538-8700.

(11) Canine Body Armor Account
(UC §59-10-1315)

Contribute \$1 or more to help fund the purchase of personal protection body armor covering to protect a police service canine against gunfire. For information, contact the Department of Public Safety, 4501 S 2700 W, PO Box 141775, SLC, UT 84114-1775, 801-965-4461.

29. Amended Return Only - Previous Refunds

This line is **only** for an amended return. Enter the total of all refunds, credits, and offsets of state income tax received for the tax year being amended. Do not include refund interest.

30. Recapture of Low-Income Housing Credit

If you claimed the Utah low-income housing credit in a previous year and then disposed of the building or an ownership interest, or if the qualified basis of the building has decreased, you may have to recapture the credit. See form TC-40LIC for instructions.

31. Utah Use Tax

You must pay use tax on all taxable items bought for storage, use or consumption in Utah during the filing year, if sales and use tax was not paid to the seller at the time of purchase. This includes Internet and catalog purchases.

You may take a credit for sales or use tax paid to another state (but not a foreign country). If the other states' tax rate is lower than Utah's, you must pay the difference. If the other states' tax rate is more than Utah's, no credit or refund is given. If sales tax was paid to more than one state, complete the worksheet on page 9 for each state. Add lines 8 on all worksheets and enter the total on line 31.

Sales and use tax rates vary throughout Utah. Use the chart on page 9 to get the rate for the location where the merchandise was delivered, stored, used, or consumed. Use the county tax rate if the city is not listed.

Grocery food bought through the Internet or a catalog is taxed at 3%. The grocery food must be sold for ingestion or chewing by humans and consumed for the substance's taste or nutritional value. The reduced rate does not apply to alcoholic beverages or tobacco. See Tax Commission Publication 25, at tax.utah.gov/forms for more information.

Enter use tax of \$400 or less. If the amount is over \$400, you must get a sales and use tax license and pay the use tax on a sales and use tax return.

32. Total Tax, Use Tax and Additions to Tax

Add lines 27 through 31.

33. Utah Income Tax Withheld

You **MUST** enter your **UTAH TAX WITHHELD** on this line.

Complete TC-40W, Part 1 listing each W-2 and 1099 with Utah withholding tax. The total Utah withholding tax on the TC-40W, Part 1 must equal the amount entered on line 33. If you have more than four withholding forms, use additional TC-40Ws. See detailed instructions and examples on page 21.

Keep withholding forms with your records. Processing may be delayed or the withholding tax credit disallowed if you do not complete the TC-40W, Part 1 with all required information.

34. Credit for Utah Income Tax Prepaid

Prepayments include payments made with form TC-546, *Individual Income Tax Prepayment Coupon*, and any amount of the previous year's refund applied to your current tax liability.

35. Pass-through Entity Withholding Tax Credit

(UC §59-10-1103)

You may claim credit for any Utah income tax withheld or paid on your behalf by a pass-through entity (partnership, LLC, LLP or S corporation) to which you belong. Enter the withholding tax claimed on TC-40W, Part 3 and bring the total over to line 35.

Keep Utah Schedule K-1 issued by the pass-through entity and all other related documents with your records. Do not attach

Worksheet for Computing Utah Use Tax on Line 31

1. Amount of purchases (except grocery food) subject to use tax	\$ _____
2. Use tax rate (decimal from chart)	x. _____
3. Multiply line 1 by line 2	\$ _____
4. Amount of grocery food purchases subject to use tax	\$ _____
5. Multiply line 4 by 3% (.03)	\$ _____
6. Add line 3 and line 5	\$ _____
7. Credit for sales tax paid to another state on use tax purchases	\$(_____)
8. Use tax due (subtract line 7 from line 6) If less than zero, enter "0"	\$ _____

Use Tax Rate Chart (Effective Dec. 31, 2011)

.0595 Beaver County	.0595 Millard County
.0695 Beaver City	.0595 Morgan County
.0595 Box Elder County	.0595 Piute County
.0650 Brigham City, Perry, Willard	.0595 Rich County
.0695 Snowville	.0755 Garden City
.0630 Cache County	.0685 Salt Lake County
.0655 Cache Valley Transit, Hyde Park, Lewiston, Millville	.0705 South Salt Lake
.0660 Hyrum, Logan, Nibley, N. Logan, Providence, Richmond, River Heights, Smithfield	.0835 Alta
.0595 Carbon County	.0595 San Juan County
.0625 Wellington	.0635 Blanding, Monticello
.0635 Price	.0595 Sanpete County
.0695 Daggett County	.0625 Ephraim, Fairview, Gunnison, Mt. Pleasant
.0650 Davis County	.0595 Sevier County
.0660 Bountiful, Centerville, Hill Air Force Base City, N. Salt Lake, W. Bountiful, Woods Cross	.0605 Aurora, Redmond
.0595 Duchesne County	.0635 Richfield, Salina
.0605 Duchesne City	.0605 Summit County
.0635 Roosevelt	.0635 Snyderville Basin Transit
.0595 Emery County	.0745 Park City
.0775 Green River	.0595 Tooele County
.0695 Garfield County	.0625 Erda, Grantsville, Lakepoint, Lincoln, Stansbury Park
.0795 Boulder, Panguitch, Tropic	.0635 Tooele City
.0805 Bryce Canyon	.0605 Uintah County
.0595 Grand County	.0635 Naples, Vernal
.0785 Moab	.0675 Utah County
.0595 Iron County	.0685 Cedar Hills, Orem
.0605 Cedar City	.0595 Wasatch County
.0785 Brian Head	.0625 Heber
.0595 Juab County	.0705 Independence
.0620 Santaquin South	.0735 Midway, Park City East
.0625 Nephi	.0595 Washington County
.0695 Kane County	.0625 Hurricane, Ivins, La Verkin, St. George, Santa Clara, Washington City
.0795 Kanab, Orderville	.0755 Springdale
	.0595 Wayne County
	.0685 Weber County
	.0705 Hill Air Force Base Riverdale, Riverdale

them to your Utah return. Processing may be delayed or the withholding tax credit disallowed if you do not complete TC-40W, Part 3 with all required information.

36. Mineral Production Withholding Tax Credit

(UC §59-6-102(3))

List any Utah mineral production withholding tax from TC-675R or Utah Schedule K-1 on TC-40W, Part 2 and enter this total on your TC-40, page 2, line 36.

The mineral production company on form TC-675R must provide the following information to you:

- The company's federal employer identification number (EIN),
- The company's Utah mineral production withholding account number, and
- Your share of the mineral production withholding tax.

Keep all TC-675Rs and Utah Schedule K-1(s) with your records. Processing may be delayed or the mineral production withholding tax credit disallowed if you do not complete the TC-40W, Part 2 with all required information.

37. Amended Return Only - Previous Payments

Use this line **only** for an amended return. Enter the total tax paid with the original return plus any later tax payments for the tax year being amended. Do not include on this line any penalty, interest or fees paid on the previous return.

38. Refundable Credits

The following refundable credits are entered on TC-40A, Part 5. Enter the sum of all refundable credits on line 38 of TC-40.

- Renewable Commercial Energy Systems Tax Credit
- Targeted Business Tax Credit
- Special Needs Adoption Credit
- Agricultural Off-highway Gas/Undyed Diesel Credit
- Farm Operation Hand Tools Credit

See instructions for TC-40A, Part 5, and an explanation of each refundable credit beginning on page 19 of these instructions.

39. Total Withholding and Refundable Credits

Add lines 33 through 38.

40. Tax Due

If line 32 is more than line 39, subtract line 39 from line 32. This is the tax you owe.

41. Penalty and Interest

If you are filing your return or paying any tax late, you may owe penalties and interest. Calculate your penalty and interest by using the Penalty and Interest Calculator at taxexpress.utah.gov or by following the instructions in Pub 58, *Utah Interest and Penalties* at tax.utah.gov/forms. The Tax Commission will send you a bill if you do not pay the penalties and interest with your return, or the penalty and/or interest was calculated incorrectly.

PENALTIES: You may receive a penalty for not filing your return on time and for not paying any tax due on time. The penalties are a percentage of the unpaid tax, based on the number of days late. Instructions to calculate these penalties are at tax.utah.gov/billing/penalties-interest and in Pub 58, *Utah Interest and Penalties*, at tax.utah.gov/forms. Include these penalties on line 41, if applicable.

The penalty for underpaying an extension prepayment is 2% of the unpaid tax per month of the extension period. If the return is not filed by the extension due date, failure to file and pay penalties will apply as if the extension had not been granted. Also, include this penalty on line 41, if applicable.

There is no late filing penalty (including on an amended return) if you have no tax due on the return.

INTEREST: Calculate interest from the due date (April 17, 2012) to the date paid. The 2012 rate is **2%**. Include this interest on line 41, if applicable.

42. Pay This Amount

Add any penalty and interest you owe on line 41 to the tax on line 40. Pay this amount with your return. Include a TC-547 coupon with your payment.

PAYMENT OPTIONS

You may pay your tax online with your credit card or with an electronic check (ACH debit). Online payments may include a service fee. Follow the instructions at taxexpress.utah.gov.

You may also mail your check or money order payable to the Utah State Tax Commission with your return. Write your daytime phone number and "2011 TC-40" on your check. **DO NOT STAPLE** check to return. Remove any check stub before sending. **DO NOT MAIL CASH** with your return. The Tax Commission is not liable for cash lost in the mail. **Include the TC-547 coupon with your payment.**

Mail your payment, coupon and Utah return to the Utah State Tax Commission, 210 N 1950 W, Salt Lake City, UT 84134-0266.

IF FILING A PAPER RETURN, ALLOW AT LEAST 90 DAYS FOR YOUR RETURN TO BE PROCESSED.

PAYMENT AGREEMENT REQUEST

TIP A payment agreement plan cannot be set up until your return is processed.

If you cannot pay the full amount you owe, register using Taxpayer Access Point (TAP) at taxexpress.utah.gov and click on "Request Pay Plan or Waiver." Or you may contact the Tax Commission at 801-297-7703, or outside the Salt Lake area at 1-800-662-4335 ext. 7703.

TAP is a feature of taxexpress.utah.gov. It allows many free services, including e-file and e-pay, as well as allowing you to monitor your own income tax account and request a pay plan.

Pay plan requests will be considered after your return is processed. If accepted, you will receive a letter or email stating the terms and conditions of the agreement. A pay plan does not stop penalty and interest from accruing and we may still file a tax lien to secure the debt.

You may make payments prior to approval of the pay plan or prior to receiving a billing notice.

43. Refund

If line 39 is more than line 32, subtract line 32 from line 39. This is your refund.

NOTE: Your refund may be applied to any outstanding federal or state debt owed.

Mail your Utah return to Utah State Tax Commission, 210 N 1950 W, SLC, UT 84134-0260.

Check your refund status online at taxexpress.utah.gov.

44. Refund Applied To 2012 Taxes

You may apply all or part of your refund as a prepayment for your 2012 Utah income tax liability. Enter the amount of refund you want applied to your 2012 tax on this line. Any part not applied to your 2012 tax liability will be refunded to you (unless you have other outstanding government obligations).

If you checked the UESP box on line 46, you cannot apply any of the refund to next year's tax. See instructions for line 46 below.

45. Direct Deposit of Refund

TIP You will not receive a check if your refund is deposited directly into your account.

If you want your refund deposited directly into your checking or savings account, enter your financial institution's routing number and your account number. Omit hyphens, spaces, and special symbols.

The check example on page 11 shows where the routing and account numbers are printed on your check. Your financial institution can also provide this information.

If your financial institution rejects your direct deposit request, you will receive a check by mail.

In order to comply with banking rules, if you want your direct deposit to go to an account outside of the United States or its territories, check the box below the account number. The Tax Commission cannot transfer funds outside of the United States and checking this box will cause any refund to be sent to you by check.

If you checked the UESP box on line 46, you cannot direct deposit any of your refund into your checking or savings account. See instructions for line 46 below.

46. UESP Refund Election

(UC §59-10-1313)

TIP If you elect to have your refund sent to your UESP account(s), do not enter anything on lines 44 and 45.

You may have your entire refund automatically contributed to your Utah Educational Savings Plan (UESP) 529 individual account(s) by entering an "X" on line 46. Partial refunds are not allowed. The refund will be sent to UESP along with your name, address, and social security number as identification.

UESP will deposit your refund into your UESP account. If you have multiple UESP individual accounts under your social security number, your refund will be divided equally among all your individual accounts. Both social security numbers from a joint return will be matched to existing UESP individual accounts for dividing the refund.

If you do not have a UESP individual account, UESP will send you an Individual Account Agreement to open an account. If you do not return the signed agreement to UESP within the designated time frame, your refund will be returned to you by UESP without interest or earnings.

NOTE: Your refund will not be deposited to your UESP individual account until your return has completed processing, which may take up to 90 days. Any outstanding federal or state debt you owe may be subtracted from your refund before it is deposited into your UESP individual account(s). The refund will be treated as a current year contribution in the year deposited.

For more information on UESP accounts, call 801-321-7188 or 1-800-418-2551, or visit uesp.org.

Completing the Return

Signature

You must sign your return. If filing a joint return, both husband and wife must sign. Failing to sign the return will delay your refund.

Signature for Deceased

If your spouse died in 2011 or 2012 before filing your return and you are filing a joint return, write "DECEASED" in the signature block for your spouse. See additional instructions on pages 3 and 5. *If you are not a surviving spouse and are claiming a refund for the deceased taxpayer, attach form TC-131.*

Attachments to Return

Attach **ONLY** the following with your TC-40:

- All applicable Utah schedules (TC-40A, TC-40B, TC-40C, TC-40S, and/or TC-40W);
- An explanation of any other adjustment entered on TC-40A, Part 1, using code 69 or Part 2, using code 79.
- A copy of Utah TC-40LIS if you are a building project owner of a low-income housing unit.

- **Tax Due:** If you owe tax and choose not to pay electronically, submit form TC-547 and your check or money order with the return.

Do not send a copy of your federal return, credit schedules, worksheets, or other documents. Also, do not send copies of your W-2, 1099-R, 1099-MISC, Utah Schedule K-1, or TC-675R forms. These are listed on the TC-40W. Keep all these with your tax records.

Third Party Designee

If you want a friend, family member or other person to discuss your 2011 Utah tax return with the Tax Commission, enter their name and phone number in the Third Party Designee area (page 2 of your return). Also, enter a number (up to 5 digits) as a personal identification number (PIN). If you want the paid preparer who signed your return as the Third Party Designee, enter "Preparer" in the designee's name area.

If you fill in the Third Party Designee area, you (and your spouse if filing a joint return) authorize the Tax Commission to call the designee with questions that may arise while processing your return. You also authorize the designee to:

- Give the Tax Commission any missing information from your return;
- Call the Tax Commission for information about the processing of your return or the status of your refund or payment(s);
- Receive copies of notices or transcripts related to your return, upon request; and
- Respond to certain Tax Commission notices about math errors, offsets and return preparation.

You are not authorizing the designee to receive any refund, bind you to anything (including any additional tax liability), or otherwise represent you before the Tax Commission. If you

want to change the designee's authorization, complete and submit TC-737, *Power of Attorney and Declaration of Representative*. Form TC-737 is available at tax.utah.gov/forms.

The authorization automatically ends on the due date for filing your 2012 tax return (without regard to extensions). This is April 15, 2013 for most people. If you want to revoke the authorization before it ends, submit your request in writing to the Utah State Tax Commission, attention Taxpayer Services, 210 N 1950 W, SLC, UT 84134.

Paid Preparer Requirements

A paid preparer must enter his or her name, address, and PTIN in the section below the taxpayer's signature.

Preparer Electronic Filing Requirements

(UC §59-10-514.1)

If a preparer (or two or more preparers affiliated together in the same establishment) prepared over 100 returns in a prior calendar year, the preparer(s) must submit all their Utah individual income tax returns electronically. Exceptions apply for taxpayers who choose not to file electronically and for undue hardship on the preparer in conforming to this provision (see form TC-831).

Preparer Penalties:

(UC §59-1-401(11))

The person who prepares, presents, procures, advises, aids, assists, or counsels another on a return, affidavit, claim, or similar document administered by the Tax Commission, and who knows or has reason to believe it may understate a tax, fee or charge is subject to both a civil penalty (\$500 per document) and criminal penalties (second degree felony with a fine from \$1,500 to \$25,000).

IRS

All information on your return is compared to information filed with the IRS.

Direct Deposit Example for Line 45

JOHN J. TAXPAYER
MARY S. TAXPAYER
 900 N 500 W
 My Town, UT 84000 1234

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

MY TOWN BANK
 My Town, UT 84000

FOR _____

Routing number: 250250025
 Account number: 000009876543
 Do not include the check number: 1234

• Routing number 2 5 0 2 5 0 0 2 5 • Account number 0 0 0 0 0 9 8 7 6 5 4 3 Enter "X" for bank account type
 • Checking • Savings

TC-40A - Supplemental Schedule Instructions

TC-40A is used to enter five categories of items affecting the individual income tax return:

- Part 1 - Additions to Income (added to federal income);
- Part 2 - Subtractions from Income (subtracted from federal income);
- Part 3 - Apportionable Nonrefundable Credits (apportioned for non or part-year residents);
- Part 4 - Nonapportionable Nonrefundable Credits; and
- Part 5 - Refundable Credits.

Part 1 - Additions to Income

Enter the following additions to income that apply TC-40A, Part 1 and attach it to your Utah return.

On TC-40A, write the **code and amount** of each addition to income. Enter the sum of all additions to income on line 5 of your Utah TC-40. Each addition to income is explained below.

Codes for Additions to Income, TC-40A, Part 1

- 51 Lump Sum Distribution
- 53 Medical Care Savings Account (MSA) Addback
- 54 Utah Educational Savings Plan (UESP) 529 Plan Addback
- 55 Reimbursed Adoption Expenses Addback
- 56 Child's Income Excluded from Parent's Return
- 57 Municipal Bond Interest
- 60 Untaxed Income of a Resident Trust
- 61 Untaxed Income of a Nonresident Trust
- 69 Equitable Adjustments

(51) Lump Sum Distribution (UC §59-10-114(1)(a))

TIP This addition to income only applies if you filed form 4972 with your federal return.

If you received a lump sum distribution and filed federal form 4972, enter the total of the amounts shown on Part II, line 6 and on Part III, line 10. Keep a copy of form 4972 and any 1099-R forms showing the distribution with your records.

Shared Distributions: If you shared a lump sum distribution with others, enter the amount calculated by multiplying the amount on line 10 of IRS form 4972 by the distribution percentage shown in box 9a on your form 1099-R, then adding the amount shown on form 4972, Part II, line 6.

(53) Medical Care Savings Account (MSA) Addback (UC §59-10-114(1)(c))

An account holder who contributes to a MSA will receive a form TC-675M, *Statement of Withholding for Utah Medical Savings Account*, from the account administrator. Enter the sum from TC-675M, lines 8 and 9 only up to the amount deducted on your Utah return for a tax year before 2008, or used to calculate the MSA credit on your Utah return after 2007. Keep form TC-675M with your records.

(54) Utah Educational Savings Plan (UESP) 529 Plan Addback (UC §59-10-114(1)(d))

If you withdrew an amount from a Utah Educational Savings Plan (UESP) 529 account but did not use it for qualified higher education expenses and the withdrawal did not meet an exception under IRC §529(c) or §530(d), enter that amount to the extent the amount was deducted or used in calculating the UESP credit on the current or a previously filed Utah tax return. If you are a UESP account owner, you will receive form TC-675H, *Utah Educational Savings Plan Tax Statement for Contributions, Withdrawals, and Transfers*, from UESP. Keep this form with your records. If you have any questions about UESP accounts, call UESP at 801-321-7188 or 1-800-418-2551, or visit uesp.org.

(55) Reimbursed Adoption Expenses Addback (UC §59-10-114(1)(h))

Enter any adoption expense deducted on your Utah return for a tax year before 2008 for which you received in the current year a reimbursement from your insurance company, a public welfare agency, a private charitable organization, or any other source.

(56) Child's Income Excluded from Parent's Return (UC §59-10-114(1)(b))

A parent who reports a child's interest and dividends on their federal return must add any child's income excluded from the parent's income to their Utah return. Use the following worksheet to calculate the add back.

1. Enter the lesser of federal form 8814, line 4 or line 5	\$ _____
2. Federal amount not taxed	\$ 950
3. Subtract line 2 from line 1. If less than zero, enter "0." Enter this addition to Utah income.	\$ _____

If income for more than one child is reported on the parent's return, complete the calculation above separately for each child using their respective federal form 8814. Total the amounts from line 3 above for each child and enter the amount on TC-40A, Part 1, using code 56.

(57) Municipal Bond Interest (UC §59-10-114(1)(e))

Enter interest from certain bonds, notes and other evidences of indebtedness issued by non-federal government entities outside Utah (commonly known as municipal bonds) if acquired on or after January 1, 2003. Do not enter interest earned on non-Utah municipal bonds if the issuing state (or political subdivision) does not impose an income tax on bonds issued by Utah, or the issuing state does not impose an income tax. See details at incometax.utah.gov/additions/municipal-bond-interest.

(60) Untaxed Income of a Resident Trust (UC §59-10-114(1)(f))

Enter any distribution received by a Utah resident beneficiary of a resident trust if the income was taxed at the trust level for federal tax purposes, but was subtracted from Utah taxable income.

(61) Untaxed Income of a Nonresident Trust (UC §59-10-114(1)(g))

Enter any distribution received by a Utah resident beneficiary of a nonresident trust of undistributed distributable net income realized by the trust on or after January 1, 2004, if the income was taxed at the trust level for federal tax purposes, but not taxed at the trust level by any state. Undistributed distributable net income is considered to be distributed from the most recently accumulated undistributed distributable net income.

(69) Equitable Adjustments (UC §59-10-115(1))

Enter any qualified equitable adjustment needed to prevent receiving a double tax benefit. Attach an explanation of any equitable adjustment reported.

Part 2 - Subtractions from Income

Enter the following subtractions from income that apply on TC-40A, Part 2 and attach it to your Utah return.

On TC-40A, write the **code and amount** of each subtraction from income. Enter the sum of all subtractions from income on line 8 of your Utah TC-40. Each subtraction from income is explained below.

Codes for Subtractions from Income, TC-40A, Part 2

- 71 Interest from U. S. Government Obligations
- 77 Native American Income
- 78 Railroad Retirement Income
- 79 Equitable Adjustments
- 82 Nonresident Active Duty Military Pay
- 85 State Tax Refund Distributed to Beneficiary of Trust
- 88 Nonresident Military Spouse Income

(71) Interest from U. S. Government Obligations (UC §59-10-114(2)(a))



Pub 33 - Detailed instructions of Interest from U. S. Government Obligations - tax.utah.gov/forms

Interest earned on U. S. Government obligations issued by an agency or instrumentality of the United States is **exempt** from state income tax. These obligations include:

- Treasury bills,
- Treasury notes, and
- E, EE, H, HH, and I bonds.

The following income is **NOT** exempt from Utah income tax:

- Interest or dividends from Federal National Mortgage Association (FNMA) and Government National Mortgage Association (GNMA); and
- Interest on IRS or other federal agency refunds.

The following conditions determine if the instrument qualifies as a U. S. Government obligation (see U.S. Supreme Court decision, *Smith vs. Davis*, 323 U.S. 111 (1944)). The instrument must: (1) be a written document, (2) bear interest, (3) contain a binding promise by the U. S. Government to pay a specific sum on a specific date, and (4) have congressional authorization to pledge the full faith and credit of the United States in support of the promise to pay.

Only interest or dividend income from U. S. Government obligations included in your federal adjusted gross income should be deducted from Utah income. Before entering an amount, subtract any related interest expense on money borrowed to purchase the obligation or security.

Keep all records, forms and worksheets to support this subtraction.

(77) Native American Income

(UC §59-10-114(2)(b) and (e))

A member of a Native American tribe in Utah who lives and works on the reservation where he/she is an enrolled member is exempt from Utah income tax on the reservation income. An enrolled member of the Ute tribe who works on the Uintah and Ouray Reservation and lives on land removed from that reservation under *Hagen vs. Utah* (510 U.S. 399 (1994)) is exempt from Utah income tax on income earned on the reservation.

Enter the exempt income included in your federal total income on TC-40A, Part 2, using code 77. Enter your enrollment/census number and your Native/Tribe Code from the list below.

Nation/Tribe Code

- 1 Confederated Tribes of the Goshute Reservation
- 2 Navajo Nation Reservation
- 3 Paiute Indian Tribe of Utah Reservation
- 4 Skull Valley Band of Goshute Indians
- 5 Ute Indian Tribe
- 6 Other tribe

(78) Railroad Retirement Income

(UC §59-10-114(2)(d))

Federal law does not permit states to tax railroad retirement, disability income, unemployment income, and sickness benefits received from the Railroad Retirement Board and reported on form RRB-1099. If you use a railroad retirement pension from form RRB-1099 to calculate the retirement credit on form TC-40C for a taxpayer under age 65, do not deduct the amount again on TC-40A, Part 2.

Railroad retirement pensions are deductible only if taxed on the federal return. If you received pension payments, disability income or unemployment payments under the Railroad Retirement Act and report all or part of the amount received as income on federal form 1040, lines 16b and/or 20b, or on federal form 1040A, lines 12b and/or 14b, you may deduct that amount from Utah income. If amounts from sources other than railroad retirement are included on these lines on your federal return, only deduct the amount of railroad retirement reported on these lines.

(79) Equitable Adjustments

(UC §59-10-115(1))

Enter any qualified equitable adjustment needed to prevent paying double tax. Attach an explanation of any equitable adjustment claimed.

(82) Nonresident Active Duty Military Pay

(UC §59-10-103(1)(l))

Active duty military service pay received by a nonresident is not taxable on the Utah return. The amount of active duty military pay included in federal adjusted gross income should be deducted on TC-40A, Part 2, using code 82. Also, see instructions for TC-40B, column A and Pub 57, *Military Personnel Instructions*.

(85) State Tax Refund Distributed to Beneficiary of Trust

(UC §59-10-114(2)(c))

Enter any state tax refund distributed to a beneficiary of a resident trust if the tax was used to compute federal income of the resident trust for the year.

(88) Nonresident Military Spouse Income

All Utah income of the nonresident spouse of a nonresident active duty military service member may be exempt from Utah tax if the following conditions are met: (1) the nonresident spouse had the same domicile as the nonresident service member prior to moving to Utah, (2) the nonresident active duty service member is in Utah under military orders, and (3) the nonresident spouse is in Utah to be with their military spouse.

Deduct total income of the nonresident spouse on TC-40A, Part 2, using code 88.

When completing TC-40B, deduct only the Utah income of the nonresident spouse in Column A, line 32.

Part 3 - Apportionable Nonrefundable Credits

Apportionable nonrefundable credits can reduce your income tax to zero, but cannot result in a refund.

Claim the following apportionable nonrefundable credits (credits that must be apportioned for nonresidents and part-year residents) that apply on TC-40A, Part 3 and attach it to your Utah return.

On TC-40A, write the **code and amount** of each apportionable nonrefundable credit you are claiming. Enter the sum of these credits being claimed on line 23 of your TC-40. Each apportionable nonrefundable credit is explained below.

Keep all related documents with your records. You may have to provide this information later to verify a credit claimed on your return.

Codes for Apportionable Nonrefundable Credits, TC-40A Part 3

04	Capital Gain Transactions Credit
18	Retirement Tax Credit
20	Utah Educational Savings Plan (UESP) 529 Plan Credit
22	Medical Care Savings Account (MSA) Credit
23	Health Benefit Plan Credit
24	Qualifying Solar Project Credit

(04) Capital Gain Transactions Credit

(UC §59-10-1022)

You may claim a credit for the short-term and long-term capital gain on a transaction if:

- The transaction occurs on or after January 1, 2008;
- At least 70% of the gross proceeds of the transaction are used to buy stock in a qualified Utah small business corporation within 12 months from when the capital gain transaction occurred; and
- You did not have an ownership interest in the qualified Utah small business corporation at the time of investment.

Calculation of Capital Gain Transactions Tax Credit

- Eligible short-term or long-term capital gain \$ _____
 - Multiply line 1 by 5% (.05). This is your credit. \$ _____
- Enter this amount on TC-40A, Part 3, using code 04.

See incometax.utah.gov/credits/capital-gains for more information.

There is no form for this credit. Keep all related documents with your records.

Note: Any credit that is more than the tax liability may not be carried back or forward.

(18) Retirement Tax Credit

(UC §59-10-1019)

Complete form TC-40C to calculate your retirement credit. Enter the amount from TC-40C, line 18 on TC-40A, Part 3, using code 18. Attach the TC-40C to your Utah return.

Note: Any retirement credit that is more than the tax liability may not be carried back or forward.

A. Taxpayers age 65 or older as of December 31, 2011

Each taxpayer (you, and/or your spouse if filing jointly) age 65 or older at the end of 2011, may be allowed a retirement credit of up to \$450. This credit is limited by the total of your modified adjusted gross income, nontaxable interest income, and any additions to income reported on TC-40A, Part 1.

B. Taxpayers under age 65 who were born before January 1, 1953

Each taxpayer (you, and/or your spouse if filing jointly) under age 65 at the end of 2011 **and** born before January 1, 1953, who received eligible retirement income, may qualify for a credit up to \$288, but not more than 6% of the qualifying income. The credit is limited by the total of your modified adjusted gross income, nontaxable interest income, and any additions to income reported on TC-40A, Part 1.

Note: The retirement credit is phased-out when modified adjusted gross income exceeds certain amounts based on filing status (shown on line 15 of TC-40C). When calculating modified adjusted gross income on line 14, do not include any municipal bond interest on line 13 reported on TC-40A, Part 1, code 57.

Qualifying Income

Qualifying income is pensions, annuities or taxable retirement social security benefits. To claim the credit you must have earned the qualifying income. You cannot use pension, annuity or social security income of your spouse as your qualified income.

The following are retirement income:

- Amounts paid from an annuity contract bought under a plan your employer contributed to and you cannot revoke under IRC Section 404(a)(2);
- Amounts purchased by an employee under a plan that meets the requirements of IRC Section 408 (IRA plans);
- Amounts paid by the United States, a state thereof, or the District of Columbia; and
- Taxable retirement social security benefits (excluding survivor benefits), only if included in your federal adjusted gross income.

Income That Does NOT Qualify

- Disbursements from deferred compensation plans, such as Section 401(k) and Section 457 plans; and
- Social security survivor benefits a child receives on behalf of a deceased employee.

(20) Utah Educational Savings Plan (UESP) 529 Plan Credit (UC §59-10-1017)

If a qualified contribution was made to your Utah Educational Savings Plan (UESP) 529 account, you may claim a nonrefundable credit. To qualify, the contribution must be made during the taxable year and not deducted on your federal return.

If your tax filing status is single, head of household, married filing separate, or qualifying widow(er), the credit is 5% of contributions made (up to \$1,740 per qualified beneficiary) during the tax year, with a maximum credit of \$87 per qualified beneficiary.

If married filing jointly, the credit is 5% of contributions made (up to \$3,480 per qualified beneficiary) during the tax year, with a maximum credit of \$174 per qualified beneficiary. If both you and your spouse receive a TC-675H form for contributions for the same beneficiary, you must limit your total aggregated tax credit to \$174 for that beneficiary.

If you are a UESP account owner, you will receive form TC-675H, *Utah Educational Savings Plan Tax Statement for Contributions, Withdrawals, and Transfers*, from UESP. Your allowable credit is shown on line 1A or line 1B, whichever applies. Enter this credit on TC-40A, Part 3, using code 20.

Keep form TC-675H with your records. If you have any questions about UESP accounts, call UESP at 801-321-7188 or 1-800-418-2551, or visit uesp.org.

Note: Any credit that is more than the tax liability may not be carried back or forward.

(22) Medical Care Savings Account (MSA) Tax Credit
(UC §59-10-1021)

If you made a qualified investment in a Medical Care Savings Account (MSA) and did not deduct that investment on your federal form 1040, you may use the MSA amount to calculate your Utah credit.

The Utah resident account holder of an MSA receives form TC-675M, *Statement of Withholding for Utah Medical Savings Account*, from the account administrator. Include the sum of lines 5 and 6, on line 1 of the calculation below. Keep form TC-675M with your records.

Calculation of Medical Care Savings Account Tax Credit

1. Eligible amount for credit from line 5 and line 6 of form TC-675M \$ _____
2. Multiply line 1 by 5% (.05). This is your MSA credit. \$ _____
Enter this amount on TC-40A, Part 3, using code 22.

Note: Any credit that is more than the tax liability may not be carried back or forward.

(23) Health Benefit Plan Credit
(UC §59-10-1023)

TIP Amounts itemized or otherwise deducted in determining federal taxable income, or used to claim a federal credit, cannot be used for this Utah credit.

You may claim a credit of 5% of the amount paid for a health benefit plan **only** if you, your spouse on a joint return, or any dependent claimed on your return is **not** insured under a health benefit plan maintained and funded in whole or in part by your, your spouse's or your dependent's current or former employer, or another person's employer. You cannot claim this credit if you choose not to participate in a plan maintained and funded by a current or former employer. You also cannot use pre-tax deductions from wages through employer-sponsored programs, such as a cafeteria or flex plan, to claim the credit.

Excluded Amounts

The credit is 5% of amounts paid for health benefit plans (but not self-insurance) after deducting the following:

1. Amounts used to calculate a credit for health insurance costs of eligible individuals (IRC Section 35),
2. Income exclusions for employer-provided coverage under an accident or health plan (IRC Section 106),
3. Cafeteria or employer plans covering all employees who may choose among two or more cash and qualified benefits (IRC Section 125),
4. Trade or business expenses for self-employed individuals up to 100% of premiums paid, but not more than your net business income (IRC Section 162),
5. Medical and dental expenses deducted on federal Schedule A that are more than 7.5% of your federal adjusted gross income (IRC Section 213), and
6. All dental, vision, supplemental health, or Medicare supplemental policies if not part of your health benefit plan.

The maximum credit is:

- \$300 for a single taxpayer (including married filing separately, head of household, and qualifying widow(er)) with no dependents,

- \$600 for a married couple filing jointly with no dependents, and
- \$900 for all taxpayers (any filing status) with dependents.

There is no form for this credit. Keep all related documents with your records.

Calculation of Health Benefit Plan Credit

1. Amount paid for health benefit plan \$ _____
2. Excluded amount (see instructions) (_____)
3. Subtract line 2 from line 1 \$ _____
4. Multiply line 3 by 5% (.05). \$ _____
5. Enter maximum credit allowed per return
\$300 for single taxpayer with no dependents
\$600 for married filing jointly with no dependents
\$900 for all taxpayer(s) with dependents \$ _____
6. Enter the lesser of line 4 or line 5. This is your credit.
Enter this amount on TC-40A, Part 3, using code 23. \$ _____

Note: Any credit that is more than the tax liability may not be carried back or forward.

See incometax.utah.gov/credits/health-benefit-plans-credit for more information.

(24) Qualifying Solar Project Credit
(UC §59-10-1024)

You may claim a credit of 25% of the amount paid to buy one or more solar units from a qualifying political subdivision, up to a maximum credit of \$2,000. This is in addition to any other energy credit you claim.

A qualifying solar unit is a portion of the electrical output of an active solar project constructed, controlled or owned by a qualifying political subdivision, which generates electricity furnished to and for the benefit of one or more residential units, and is sold to the taxpayer in exchange for a credit on the taxpayer's electric bill.

Calculation of Qualifying Solar Project Credit

1. Amount paid for solar unit(s) \$ _____
2. Multiply line 1 by 25% (.25) \$ _____
3. Maximum allowable credit 2,000
4. Enter lesser of line 2 or line 3. This is your credit. \$ _____

Enter this amount on TC-40A, Part 3, using code 24.

Note: Any credit that is more than the tax liability may be carried forward for the next four years.

There is no form for this credit. Keep all related documents with your records.

Contact your city or electrical utility provider for more information.

Part 4 - Nonapportionable Nonrefundable Credits

Nonapportionable nonrefundable credits can reduce your income tax to zero, but cannot result in a refund.

Claim any of the following nonapportionable nonrefundable credits that apply on TC-40A, Part 4 and attach it to your Utah return.

On TC-40A, write the **code and amount** of each nonapportionable nonrefundable credit you are claiming. Enter the sum of these credits on line 26 of your TC-40. Each nonapportionable nonrefundable credit is explained below.

Keep all related documents, including credit forms, with your records. You may have to provide this information later to verify a credit claimed on your return.

Codes for Nonapportionable Nonrefundable Credits, TC-40A Part 4

- 01 At-Home Parent Tax Credit
- 02 Qualified Sheltered Workshop Cash Contribution Credit
- 05 Clean Fuel Vehicle Credit
- 06 Historic Preservation Credit
- 07 Enterprise Zone Credit
- 08 Low-Income Housing Credit
- 10 Recycling Market Development Zone Credit
- 12 Credit for Increasing Research Activities in Utah
- 13 Carryover Credit for Machinery and Equipment Used to Conduct Research
- 17 Credit for Income Taxes Paid to Another State
- 19 Live Organ Donation Expenses Credit
- 21 Renewable Residential Energy Systems Credit
- 25 Combat Related Death Credit

(01) At-Home Parent Tax Credit (UC §59-10-1005)

An at-home parent may claim a nonrefundable credit of \$100 for each child 12 months old or younger on the last day of 2011. An at-home parent includes a:

- Biological mother or father,
- Stepmother or stepfather,
- Adoptive parents,
- Foster parents,
- Legal guardian, or
- Individuals housing a child placed by a child-placing agency for legal adoption.

To qualify for the credit, all of the following conditions must be met:

1. The child must be 12 months or younger on the last day of 2011;
2. The at-home parent must provide full-time care in their residence;
3. The child must be claimed as a dependent on the at-home parent's return;
4. The total of the at-home parent's wages, tips and compensation listed on federal W-2 forms and the gross income on federal Schedule C, *Profit or Loss from Business*, line 7, or Schedule C-EZ, *Net Profit from Business*, line 1, must be \$3,000 or less for the taxable year; and
5. The federal adjusted gross income shown on TC-40 line 4 must be \$50,000 or less.

Note: Any credit that is more than the tax liability may not be carried back or forward.

There is no form for this credit. Keep all related documents with your records.

(02) Qualified Sheltered Workshop Cash Contribution Credit (UC §59-10-1004)

TIP Charitable contributions claimed on the federal Schedule A cannot be claimed as a credit here.

Cash contributions made in 2011 to a qualified Utah nonprofit rehabilitation sheltered workshop facility for persons with disabilities are eligible for the credit. Check with the workshop to make sure they have a current Day Training Provider License or Day Support Provider Certificate issued by the Department of Human Services. The credit is the lesser of \$200 or 50% of the total cash contributions.

There is no form for this credit. Keep all related documents with your records. **The name of the qualified workshop must be written on TC-40A, Part 4 to claim the credit.**

Note: Any credit that is more than the tax liability may not be carried back or forward.

Contact the Contract Administrator, Division of Services for People with Disabilities, 195 N 1950 W, SLC, UT 84116, 801-538-4200; or go to dspd.utah.gov for more information.

(05) Clean Fuel Vehicle Credit (UC §59-10-1009)

This credit is available if: (1) you buy a new vehicle that meets air quality and fuel economy standards; (2) you buy a qualified vehicle fueled by compressed natural gas; (3) you buy equipment to convert a vehicle to run on propane, natural gas, electricity, or other approved fuel; and/or (4) you buy equipment to convert a special mobile equipment engine to operate on propane, natural gas, electricity, or other approved fuel. The credit may only be claimed once per vehicle. See instructions on form TC-40V for more information.

Complete form TC-40V, *Clean Fuel Vehicle Tax Credit*, with the Division of Air Quality approval stamp, verifying the credit is approved. Do not send form TC-40V with your return. Keep the form and all related documents with your records.

Note: Any credit that is more than the tax liability may be carried forward for the next five years.

Contact the Division of Air Quality, 195 N 1950 W, PO Box 144820, SLC, UT 84114-4820, 801-536-4000, or go to cleanfuels.utah.gov/taxcredits/taxcreditsintro.htm for more information.

(06) Historic Preservation Credit (UC §59-10-1006)

The credit is for costs to restore any residential certified historic building.

Complete form TC-40H, *Historic Preservation Tax Credit*, with the State Historic Preservation Office certification, verifying the credit is approved. Do not send form TC-40H with your return. Keep the form and all related documents with your records.

Note: Any credit that is more than the tax liability may be carried forward for the next five years.

Contact the State Historic Preservation Office, 300 S Rio Grande St., SLC, UT 84101, 801-533-3500, or go to history.utah.gov/historic_buildings/financial_assistance for form TC-40H, certification, and more information.

(07) Enterprise Zone Credit (UC §63M-1-413)

TIP You may not claim this credit or carry it into the same year you claim the recycling market development zone credit (nonapportionable nonrefundable credit, code 10) or the targeted business tax credit (refundable credit, code 40).

The Enterprise Zone Credit is for certain businesses that hire new full-time employees, restore buildings or meet certain other requirements in a designated zone. Indian tribes may apply for enterprise zone designation within an Indian reservation.

If you are allocated enterprise zone credit from your ownership in a partnership or S corporation, your credit must be based on your ownership percentage.

Note: Any credit that is more than the tax liability may be carried forward for the next three years.

There is no form for this credit. Keep all related documents with your records.

Contact the Governor's Office of Economic Development, 324 S State St., Suite 500, SLC, UT 84111, 801-538-8804; or go to incometax.utah.gov/credits/enterprise-zones or goed.utah.gov/incentives/enterprise_zones for more information.

(08) Low-Income Housing Credit (UC §59-10-1010)

This credit is determined by the Utah Housing Corporation for owners of a low-income housing project who also received part of the federal low-income housing tax credit. When this credit applies, the project owner will provide you form TC-40TCAC (issued by the Utah Housing Corporation).

If you share in this credit, get form TC-40TCAC, *Utah Low-Income Housing Tax Credit Allocation Certification*, and complete form TC-40LI, *Summary of Utah Low-Income Housing Tax Credit*. Do not send these forms with your return. Keep the forms and all related documents with your records.

The building project owner must also complete and attach to his return form TC-40LIS, *Credit Share Summary of Low-Income Housing Project*.

Note: Any credit that is more than the tax liability may be carried back three years or forward for the next five years. If you are carrying this credit back or forward, also complete form TC-40LIC, *Utah Low-Income Housing Tax Credit Carryback and/or Carryforward*.

Contact Utah Housing Corporation, 2479 S Lake Park Blvd, West Valley City, UT 84120, 801-902-8200, or go to utahhousingcorp.org for more information.

(10) Recycling Market Development Zone Credit

(UC §59-10-1007)

TIP You may not claim this credit or carry it into the same year you claim the enterprise zone credit (nonapportionable nonrefundable credit, code 07) or the targeted business tax credit (refundable credit, code 40).

The Recycling Market Development Zone Credit was reinstated by the Legislature for qualified machinery or equipment purchased or for other qualified expenditures made from July 1, 2010 through December 31, 2011.

The credit is for individuals and businesses operating in a designated recycling market development zone.

Complete form TC-40R, *Recycling Market Development Zone Tax Credit*, with the Governor's Office of Economic Development certification, verifying the credit is approved. Do not send form TC-40R with your return. Keep the form and all related documents with your records.

Note: Any credit that is more than the tax liability may be carried forward for the next three years.

Contact the Governor's Office of Economic Development, 324 S State St, Suite 500, SLC, UT 84111, 801-538-8804, or go to goed.utah.gov/incentives/incentives-recycling_zones for more information.

(12) Credit for Increasing Research Activities in Utah (UC §59-10-1012)

The credit is:

1. 5% of your qualified expenses for increasing research activities in Utah above a base amount,
2. 5% of certain payments made to a qualified organization increasing basic research in Utah above a base amount, and
3. 9.2% of your qualified research expenses for taxable year beginning on or after Jan. 1, 2010.

Note: Any credit for 1 or 2 above that is more than the tax liability may be carried forward for the next 14 taxable years. Any credit for 3 above may not be carried forward.

There is no form for this credit. Keep all related documents with your records.

(13) Carryover of Credit for Machinery and Equipment Used to Conduct Research (UC §59-10-1013)

The credit expired for taxable years beginning after 2010.

If you claimed a credit on your return for machinery and/or equipment used to conduct research for a year after 1997 and prior to 2011 and the credit was more than the tax liability for the year, you may carry over the excess credit to the next 14 years and use it to offset tax until used up. If you are using any remaining credit in 2011, enter that carryover amount on TC-40A, Part 4, using code 13.

(17) Credit for Income Taxes Paid to Another State

(UC §59-10-1003)

If you are a Utah resident or part-year resident with income that is taxed by Utah and another state(s), the District of Columbia, or a possession of the United States, you may be entitled to a credit for income tax paid to the other state(s). Nonresidents do not qualify for this credit.

Complete and attach form TC-40S, *Credit for Income Tax Paid to Another State*. If there are two or more states, use separate calculations for each state. See examples at incometax.utah.gov/credits/taxes-paid-to-other-states. Carry the sum of the credits from TC-40S, line 7 to TC-40A, Part 4, using code 17.

If you file electronically through a paid preparer or a commercial Internet site, you may only claim credit paid to one other state. If you file online through the Tax Commission's TAP system, credit may be claimed for taxes paid to more than one state.

Do not use the state income tax withheld from form W-2 as the tax paid to the other state. You must complete and file the other state's return to determine the tax amount paid. You may have to provide additional information later to verify this credit.

Part-year residents rarely qualify for this credit. If you are domiciled in Utah for part of the year and domiciled in another state for part of the year, you may only claim credit on the portion of income:

1. Taxable in Utah,
2. Taxed also by the other state(s), and
3. Included in "Column A - Utah" income on form TC-40B.

Part-year residents must prorate and enter the tax paid to the other state(s) on TC-40S, line 6. The credit only applies to the part of the tax paid on the income taxed in both states and shown on line 1.

Note: Any credit that is more than the tax liability may not be carried back or forward.

Keep a signed copy of the other state's return and all related documents with your records.

(19) Live Organ Donation Expenses Credit (UC §59-10-1015)

You may claim a credit up to \$10,000 of qualified costs incurred for donating human bone marrow, or any part of an intestine, kidney, liver, lung, or pancreas for transplanting in another individual. Qualified expenses include travel, lodging or a "lost wage" if the expense was not reimbursed, and the organ was donated by you or a dependent on your return.

Note: Any credit that is more than the tax liability may be carried forward for the next five years.

Complete form TC-40T, *Live Organ Donation Expenses Credit*. Do not send form TC-40T with your return. Keep the form and related documents with your records.

(21) Renewable Residential Energy Systems Credit (UC §59-10-1014)

This credit is for reasonable costs, including installation, of a residential energy system that supplies energy to a Utah residential unit. Additional residential energy systems or parts may be claimed in following years as long as the total amount claimed does not exceed \$2,000 per residential unit. If the residence is sold to a non-business entity before claiming the tax credit, you may irrevocably transfer the right to the credit to the new owner. The principal portion of the system's lease payments may qualify for the credit if the lessor irrevocably transfers the right to the credit to the new owner.

Get form TC-40E, *Renewable Residential and Commercial Energy Systems Tax Credits*, from the Utah Office of Energy Development with their certification stamp, verifying the credit is approved and showing the amount of the approved credit. Do not send form TC-40E with your return. Keep the form and all related documents with your records.

Note: Any credit that is more than the tax liability may be carried forward for the next four years.

Contact the Utah Office of Energy Development (OED), 195 N 1950 W, 2nd Floor, Box 144845, SLC, UT 84114-4845, 801-536-4235, or go to energy.utah.gov for more information.

(25) Combat Related Death Tax Credit (UC §59-10-1027)

If you are filing a return on behalf of a military service member who died as a result of military service in a combat zone, you may claim a nonrefundable tax credit equal to the amount of the tax liability on the return attributable to the deceased service member.

To qualify for the credit, all of the following conditions must be met:

1. The military service member must have been in an active or reserve component of the United States Army, Navy, Air Force, Marine Corps, or Coast Guard;
2. The combat related death must have occurred on or after January 1, 2010;
3. The death must have occurred while the military service member was serving in a combat zone, or be the result of a wound, disease, or injury incurred while serving in a combat zone; and
4. The service must have been on or after the date declared by the President of the United States by Executive Order as a combat zone, and on or before such designation is terminated by the President.

If the return is being filed by a single individual (or married filing separately), the credit is equal to the tax liability shown on line 22. Enter this amount on TC-40A, Part 4, using code 25

If the return is being filed as married filing jointly (deceased service member and spouse), use the following calculation to determine the allowable credit.

Calculation of Combat Related Death Credit for Joint Return

1. Adjusted gross income on joint federal return	\$ _____
2. Federal adjusted gross income of deceased military member	\$ _____
3. Allocated percentage - divide line 2 by line 1	_____
4. Amount of tax liability from TC-40, line 22	\$ _____
5. Combat Related Death Credit - multiply line 3 by line 4. Enter this amount on TC-40A, Part 4, using code 25.	\$ _____

Note: You may use a different method of allocating the tax liability is that method more accurately reflects the deceased service member's tax liability.

Part 5 - Refundable Credits

Claim the following refundable credits that apply on TC-40A, Part 5 and attach it to your Utah return.

On TC-40A, write the **code and amount** of each credit you are claiming. Enter the sum of these credits being claimed on line 38 of your Utah TC-40. Each refundable credit is explained below.

Keep all related documents, including credit forms, with your records. You may have to provide this information later to verify a credit claimed on your return.

Codes for Refundable Credits, TC-40A Part 5

- 39 Renewable Commercial Energy Systems Tax Credit
- 40 Targeted Business Tax Credit
- 41 Special Needs Adoption Credit
- 47 Agricultural Off-highway Gas/Undyed Diesel Credit
- 48 Farm Operation Hand Tools Credit

(39) Renewable Commercial Energy Systems Tax Credit (UC §59-10-1106)

This credit is for reasonable costs, including installation, of a commercial energy system that is an active solar system, a direct-use geothermal system, a geothermal heat-pump system, a hydro-energy system, or a passive solar system. Credit is also allowed for a commercial system that uses wind, geothermal electricity, or biomass equipment.

Get form TC-40E, *Renewable Residential and Commercial Energy Systems Tax Credits*, from the Utah Office of Energy Development with their certification stamp, verifying the credit is approved and showing the amount of the approved credit. Do not send this form with your return. Keep the form and all related documents with your records.

Contact the Utah Office of Energy Development (OED), 195 N 1950 W, 2nd Floor, Box 144845, SLC, UT 84114-4845, 801-536-4235, or go to energy.utah.gov for more information.

(40) Targeted Business Tax Credit (UC §63M-1-504)

You may not claim this credit the same year you claim the enterprise zone tax credit (nonapportionable nonrefundable credit, code 07) or the recycling market development zone tax credit (nonapportionable nonrefundable credit, code 10).

TIP

A credit is available to businesses providing a community investment project as defined in UC §§63M-1-501 through 63M-1-503. Get a certified copy of form TC-40TB, *Targeted Business Tax Credit*. Keep this form and all related documents with your records.

Contact the Governor's Office of Economic Development, 324 S State St., Suite 500, SLC, UT 84111, 801-538-8804, or go to goed.utah.gov/incentives/enterprise_zones for more information.

(41) Special Needs Adoption Credit (UC §59-10-1104)

You may claim a credit of \$1,000 for each special needs child you adopt in Utah. This credit may only be claimed the year the court issues the adoption order.

To claim this credit, the child must meet one of the following conditions: (1) be five years of age or older; (2) be under the age of 18 with a physical, emotional, or mental disability; or (3) be part of a sibling group (two or more persons) placed together for adoption.

There is no form for this credit. Keep all related documents with your records.

(47) Agricultural Off-highway Gas/Undyed Diesel Credit (UC §59-13-202)

You may claim a credit of 24.5 cents per gallon for motor fuel and undyed diesel fuel bought in Utah to operate stationary farm engines and self-propelled farm machinery used solely for commercial nonhighway agricultural use if the fuel was taxed at the time it was bought. This does not include (but is not limited to) the following: golf courses, horse racing, boat operations, highway seeding, vehicles registered for highway use, hobbies, personal farming, etc.

Credit calculation: Gallons _____ x .245 = Credit _____

There is no form for this credit. Keep all related documents with your records.

(48) Farm Operation Hand Tools Credit (UC §59-10-1105)

This credit is for sales and use tax paid on hand tools purchased and used or consumed primarily and directly in a farming operation in Utah. The credit only applies if the purchase price of a tool is more than \$250.

There is no form for this credit. Keep all related documents with your records.

20 TC-40B - Non or Part-year Resident Schedule Instructions

TC-40B is used to calculate the Utah tax for a nonresident or a part-year resident.

Residency Status

- If a nonresident, enter the two-character home state postal abbreviation. If you are a resident of a foreign country (a foreign national or citizen), enter "NA" in the home state abbreviation field.
- If a part-year resident, enter the date you established residency in Utah and the date such residency ended. Enter dates in mm/dd/yy format.

Follow these steps to calculate your Utah tax.

1. Complete form TC-40, page 1, through line 24.
2. Complete form TC-40B, *Non or Part-Year Resident Schedule*.

Column A – Utah Income and Adjustments:

Enter on lines 1 through 15 all income (loss) earned or received from Utah sources while not a Utah resident, plus all income (loss) earned or received from all sources while a Utah resident (even if not from a Utah source), and which is included in income on the federal return.

Enter on line 16 only the additions to income attributable to Utah and shown on TC-40A, Part 1. In the case of an addition to income attributable to a Medical Savings Account addback, a Utah Educational Savings Plan addback, or reimbursed adoption expenses addback, only include the addition in the Utah column to the extent it was previously subtracted from Utah taxable income. Include in the Utah column an equitable adjustment shown on TC-40A, Part 1, only to the extent the equitable adjustment relates to additions to income from Utah sources.

Enter on line 17 the total of lines 1 through 16.

Enter on lines 18 through 30 adjustments applicable to Utah income, including moving expenses when moving into Utah on line 21.

Enter on line 31 a subtraction for a state tax refund included on line 10 of federal form 1040, only to the extent the refund subtracted is related to Utah tax.

Enter on line 32 only the subtractions from income attributable to Utah and shown on TC-40A, Part 2. Include in the Utah column an equitable adjustment shown on TC-40A, Part 2, only to the extent the equitable adjustment relates to subtractions from income from Utah sources.

Enter on line 33 the total of lines 18 through 32.

If you have federal adjustments written in on line 36 of federal form 1040, enter the description and amount of the Utah portion of these adjustments on TC-40B on the line beneath line 32, and include the amount in the total on line 33.

Note: If you claimed a deduction on TC-40A, Part 2 for nonresident active duty military pay (code 82), do not include any of this deduction in the Utah column. This income should already be excluded in the wages entry on line 1, column A for Utah.

Column B – Total Income and Adjustments:

Enter on lines 1 through 15 the total income (loss) from all sources as reported on your federal return, as noted on the TC-40B.

Enter on line 16 the total additions to income shown on TC-40A, Part 1.

Enter on line 17 the total of lines 1 through 16.

Enter on lines 18 through 30 adjustments claimed on your federal return, as noted on the TC-40B.

Enter on line 31 the state tax refund included on line 10 of federal form 1040.

Enter on line 32 the total subtractions from income shown on TC-40A, Part 2.

Enter on line 33 the total of lines 18 through 32.

If you have federal adjustments written in on line 36 of federal form 1040, enter the description and amount of these adjustments on TC-40B on the line beneath line 32, and include the amount in the total on line 33.

Note: The amount on line 34 in column B should equal the Utah taxable income shown on TC-40, line 9.

3. Subtract line 33 from line 17 for both columns A and B and enter the result on line 34.
4. Divide the total on line 34 column A by the total on line 34 column B, and enter the result on line 35. Round your result to four decimal places. Do not enter a decimal greater than 1.0000, and do not enter a negative number.
5. Enter the tax from your TC-40, page 1, line 24, on line 36.
6. Multiply the tax on line 36 by the decimal on line 35, and enter the result on line 37. This is your Utah tax.
7. Transfer your Utah tax from line 37 to page 2 of your TC-40, line 25.
8. Complete page 2 of your TC-40.

Attach form TC-40B to your Utah return. **Do not attach a copy of your federal return.** Keep a copy of form TC-40B and your federal return with your records.

TC-40W - Utah Withholding Tax Schedule Instructions

Purpose of Form TC-40W

Form TC-40W is used to gather data from employers and payers who must report Utah income and withholding tax belonging to a taxpayer. The information, while on forms W-2, 1099, TC-675R and Utah Schedule K-1, cannot be easily reconciled with what the employer or payer reports, as many employers and payers design their own forms for this reporting, print on different sizes and thicknesses of paper, and eliminate information not relevant to the employee or payee.

In order to match this information, data concerning Utah income and withholding from forms W-2 and 1099 must be reported on TC-40W, page 1, and data concerning mineral production withholding tax and pass-through entity withholding must be reported on TC-40W, page 2. The data is then "captured" through a high-speed scanner, and matched against what an employer or payer has reported.

Note: Taxpayers report this information on TC-40W and should not send copies of their W-2s, 1099s, TC-675Rs, and Utah Schedules K-1 with their Utah return.

TC-40W, Part 1 Instructions

You must report Utah withholding tax from the following forms on the TC-40W, page 1:

- Federal form W-2, Wage and Tax Statement
- Federal form 1099 (with Utah withholding), including 1099-R, 1099-MISC, 1099-G, etc.

Do not send W-2s or 1099s with your Utah return. Keep them in your files.

Processing may be delayed or the withholding tax credit disallowed if you do not complete the TC-40W with all required information.

To claim credit for Utah withholding tax, complete TC-40W, page 1. Enter the following information from form W-2 or 1099:

- Line 1 - Enter the employer/payer federal EIN (W-2 box "b," or 1099).
- Line 2 - Enter the employer/payer Utah withholding account number (W-2 box 15, or 1099).

The Utah withholding account number is a 14-character number, the first eleven characters are numeric and the last three are "WTH." Do not enter hyphens in the number. Example: 12345678901WTH.

If the form W-2 or 1099 does not reflect this number, contact the employer or payer to obtain the correct number to enter on TC-40W, Part 1. Failure to include this number on the TC-40W may cause your withholding to be disallowed and delay any refund.

- Line 3 - Enter the employer/payer name and address (W-2 box "c," or 1099).
- Line 4 - Enter an "X" if the income and withholding tax are from a form 1099.
- Line 5 - Enter the social security number (shown on the W-2 box "a," or 1099).
- Line 6 - Enter your Utah wages or income being reported (or your spouse's, if filing jointly) (W-2 box 16, or 1099).
- Line 7 - Enter your Utah withholding tax (or your spouse's, if filing jointly) (W-2 box 17, or 1099).

Note: If there is no Utah employer identification number on a form W-2 box 15, 1099-R box 11, 1099-MISC box 17, or any other 1099 form, your refund may be reduced or the tax due increased. Contact the employer or payer of the income to get the Utah ID number.

Add the amounts of Utah withholding tax from all lines 7 and enter the total at the bottom of TC-40W, page 1 and on form TC-40, page 2, line 33.

W-2 Example

TC-40W Example

TC-40W, Part 2 Instructions

To claim credit for Utah mineral production withholding tax, enter the following information. If from form TC-675R, enter lines 1, 2, 3 and 5; if from Utah Schedule K-1, enter lines 4 and 5.

- Line 1 - Enter the mineral producer's federal EIN (TC-675R box 2).
- Line 2 - Enter the mineral producer's name (TC-675R box 1).
- Line 3 - Enter the mineral producer's Utah withholding account number (TC-675R box 3).

The Utah mineral withholding account number is a 14-character number, the first eleven characters are numeric and the last three are "WMP." Do not enter hyphens in the number. Example: 12345678901WMP.

If the form TC-675R does not reflect this number, contact the payer to obtain the correct number to enter on TC-40W, Part 2. Failure to include this number from a TC-675R on the TC-40W may cause your withholding to be disallowed and delay any refund.

- Line 4 - If the mineral withholding tax distribution was received from a pass-through entity (partnership, LLC, LLP or S corporation), enter the pass-through entity's federal EIN. If you receive a TC-675R directly from the mineral producer, leave this line blank.

- Line 5 - Enter your mineral production withholding tax (TC-675R box 5) or your share of mineral production withholding tax reported on Utah Schedule K-1 by a pass-through entity.

Add the amounts of mineral production withholding tax from all lines 5 and enter the total on form TC-40, page 2, line 36.

TC-40W, Part 3 Instructions

To claim credit for Utah withholding tax paid on your behalf by a pass-through entity (partnership, LLP, LLC or S corporation), enter the following information from the Utah Schedule K-1 on TC-40W, Part 3:

- Line 1 - Enter the pass-through entity's federal EIN.
- Line 2 - Enter the pass-through entity's name.
- Line 3 - Enter the Utah withholding tax withheld or paid on your behalf by the pass-through entity.

Add the amounts of pass-through entity Utah withholding tax from all lines 3 and enter the total on form TC-40, page 2, line 35.

Do not send the Utah Schedule(s) K-1 with your Utah return. Keep them in your files.

Processing may be delayed or the withholding tax credit disallowed if you do not complete the TC-40W with all required information.

TC-675R Example

Statement of Utah Tax Withheld on Mineral Production			TC-675R Rev. 9/11
1. Producer's name, address, city, state and ZIP code ABC MINING COMPANY PO BOX 4941 PRICE UT 84501			
2. Producer's federal EIN 84-1909732		3. Producer's Utah account number 12345678002WMP	4. Recipient's federal EIN (or SSN if an individual) 545-18-6791
5. Utah mineral production gross payment to recipient 24,615.18	6. Utah tax withheld on mineral production 1,230.76		7. Utah mineral production gross payment not subject to withholding .00
8. Recipient's name, address, city, state, ZIP code			9. Recipient entity type (check one) <input type="checkbox"/> C - Corporation <input type="checkbox"/> L - Limited Liability Company <input type="checkbox"/> S - S Corporation <input type="checkbox"/> O - Limited Liability Partnership <input type="checkbox"/> I - Individual <input type="checkbox"/> T - Trust, Estate or Fiduciary <input type="checkbox"/> P - Partnership

Mineral Production and Pass-through Withholding Tax		TC-40W Rev. 12/11
40109 Your last name WINTER	Your social security number 545-18-6791	
Part 2 - Utah Mineral Production Withholding Tax - TC-675R		
Do not send TC-675Rs or Schedules K-1 with return. Enter TC-675R or Schedule K-1 information below. Use additional TC-40Ws if needed.		
Line explanations:		
1 Producer's EIN from box "2" of TC-675R	4 Pass-through entity EIN, if credit from partnership or S corporation, from Utah Schedule K-1	
2 Producer's name from box "1" of TC-675R	5 Utah mineral production withholding tax from box "5" of TC-675R or from Utah Schedule K-1	
3 Producer's Utah withholding ID # from box "3" of TC-675R (14-characters, ending in WMP no hyphens)		
First TC-675R or Schedule K-1	Second TC-675R or Schedule K-1	
1 84-1909732	1 _____	
2 ABC MINING COMPANY	2 _____	
3 12345678002WMP	3 _____	
4 545-18-6791	4 _____	
5 1,231.00	5 _____	.00